

2.5 Driveways, Decks & Paving

Application Form

Legal description: Village _____ Lot _____ Blk _____ Sec _____
Address: _____
Owner: _____
Phone (Res): _____ (Day): _____
Fax: _____ Other phone: _____
E-mail: _____
Estimated Start Date: _____
Contractor Company Name: _____
Contractor's Phone: _____
Contractor's Address: _____
Contractor's e-mail: _____

HOW TO APPLY

1. Complete and sign this application. (Reference the Compliance Deposit/Inspection Fee Schedule).
2. Provide brochures, elevation drawings, or photographs. Drawings should be to scale and include dimensions. Please provide as much information as possible. Attach a cross section elevation drawings, drawn to scale (1/8 or 1/4) for all improvements related to this project that are $\geq 24''$ from natural grade.
3. Attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale. If the survey is greater than 11"x17" please attach three copies.
4. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at thewoodlandstowship-tx.gov. Submission **does not** guarantee posting on the upcoming agenda.

For Office Use	APPLICANT INFORMATION – PLEASE PROVIDE THE FOLLOWING:
	Are any trees over 6 inches in diameter as measured 2 feet from natural grade proposed for removal? (yes / no) If yes, how many? _____. Please indicate the location of the trees on the property survey.
	Improvement Type (circle all that apply): Driveway: widening, circular, or L-Shape; walkway, wood deck, paving, patio (patios include, flagstone and other masonry pavers set in sand or set with stabilizers), other _____.
	Specifications: Material type: _____. (Circle all that apply) Will the improvement be painted, stained or patterned? Please attach an example. What is the square footage for each improvement type? Total area 1: _____ sq. ft. for improvement _____ Total area 2: _____ sq. ft. for improvement _____ Total area 3: _____ sq. ft. for improvement _____ Height above natural grade: main level _____ other levels _____, _____
	Is a railing proposed? (yes / no)

OWNER CERTIFICATION AND HOLD HARMLESS AGREEMENTS

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of The Woodlands Township have my permission to enter the property during normal business hours to inspect construction of the improvements.
5. Construction is not to begin until approval has been received from the Plan Review Committee.

Owner understands that The Woodlands Township does not review plans for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

_____	_____	_____	_____
Owner Signature	Date	Contractor Signature (optional)	Date

NOTE: Construction must be completed within 120 days of Plan Approval

(For Office Use Only)

Staff Approval Verification

Date _____ Int. _____ Int. _____

Committee Action _____
(date)

____ Approved _____ Deferred
____ Conditionally Approved _____ Returned
____ Disapproved

Supplemental Action _____
(date)

____ Approved _____ Deferred
____ Conditionally Approved _____ Returned

